

**NORTHAMPTON BOROUGH COUNCIL**

**LICENSING AUTHORITY**

**NOTICE OF HEARING**

**A Meeting of the Licensing Sub-Committee will be held on**

**Monday, 13 June 2011 at 2:00 pm**

in The Council Chamber, The Guildhall, Northampton  
to hear the relevant representations and notices raised in respect of an  
Application To Vary A Premises Licence.

**Sixfields Stadium, Upton  
Way, NN5 5QA**

## PROCEDURES FOR LICENSING SUB-COMMITTEE HEARING

- **Welcome** – Chairman welcomes the Applicant, Representors, Responsible Authorities and Interested Parties and introduces members of the sub-committee (+ other officers e.g. Solicitor, Licensing Officer, Meetings Services clerk etc).
- **Reason for Hearing** – to be outlined by the **Licensing Officer** or the **Chair**.
- **Format of the hearing** – an explanation of the format of the proceedings:
  1. **Applicant** (or his/her representative) will address the sub-committee first and put their case.
  2. **The Chair** leads an examination of the **Applicant's case**. First, the panel may ask questions and then the Chair invites Responsible and Interested Parties to participate. Questions may only relate to the points made by the applicant.
  3. **The Representors** (and responsible and Interested Parties) then state their case.
  4. **The Chair** leads an examination of the **Representor's case**.

Each party will be given an equal maximum period of time in which to present their case and may, if given permission by the Chair, question any other party.

- **Summing Up**
  - By the Representors
  - By the Applicant
- **Sub-committee retires** – and may call for the Solicitor for advice if required.
- **Sub-Committee deliver their decision and reasons for their decision at the conclusion of the meeting IF:**
  1. Application for conversion of existing licence
  2. Application for conversion of existing club certificate
  3. Application by holder of justices' licence for grant of personal licence
  4. Application for conversion and variation of premises licence (including variation of DPS)
  5. Application for conversion and variation of club premises certificate
  6. Counter notice following police objection to temporary event notice
  7. Review of Premises Licence following Closure Order

In all other cases, the Sub-committee delivers its decision and reasons for its decision within five working days beginning with the day on which the hearing was held.

**APPLICATION TO VARY A PREMISES LICENCE UNDER THE LICENSING ACT 2003.**

We, **NORTHAMPTON TOWN FOOTBALL CLUB LTD**, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below:

Premises licence number:

**PL0339**

**Part 1 - PREMISES DETAILS:**

Postal address of premises: **SIXFIELDS STADIUM,  
Upton Way,**

Post town: **Northampton** Post code: **NN5 5QA**

Non-domestic rateable value of premises:

**£130,000.00**

**Part 2 - APPLICANT DETAILS:**

We are the premises licence holder:

Please tick:

Contact phone number in working hours:

**01604 683700**

E-Mail address (optional):

Current address if different from premises address:

Post Town

Postcode

**Part 3 - VARIATION**

Do you want the proposed variation to have effect as soon as possible ? Please tick

If not, do you want the variation to take effect from

Day		Month		Year	

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

N/A

**Please describe briefly the nature of the proposed variation:**

**To bring the entire site known as Sixfields Stadium ( as delineated on site plan deposited), including the Athletic track and outside areas, within the ambit and operation of the licensable activities authorised by the premises licence.**

**To increase the hours for the sale of alcohol until midnight but reduce the hours for all other licensable activities from 12.30 am to midnight.**

**To extend live and recorded music to the proposed outside areas, subject to suitable noise levels agreed with Environmental Health.**

**To include indoor sporting events, i.e. darts, within the ambit of the licence.**

**SPORTING EVENTS:**

**The sale of alcohol to be permitted within all areas covered by this premises licence for the period of 2 hours ending 15 minutes before the start of the event and for a period of 1 hour starting 15 minutes after the event.**

**Part 4 OPERATING SCHEDULE:**

Please complete those parts of the Operating Schedule which would be subject to change if this application to vary were successful.

What licensable activities do you now intend to conduct on the premises.

- |   | Please tick                         | Yes                                 |
|---|-------------------------------------|-------------------------------------|
| <b><u>Provision of regulated entertainment:</u></b>   |                                     |                                     |
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| c) indoor sporting events (if ticking yes, fill in Box C)   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in Box D)  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in Box E)   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| g) performance of dance (if ticking yes, fill in Box G)   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (If ticking yes, fill in box H) | <input type="checkbox"/>            | <input type="checkbox"/>            |
| <b><u>Provision of entertainment facilities:</u></b>  |                                     |                                     |
| i) making music (if ticking yes, fill in Box I)   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| (j) dancing (if ticking yes, fill in Box J)   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in Box K) | <input type="checkbox"/>            | <input type="checkbox"/>            |
| <b><u>Provision of late night refreshment:</u> (if ticking yes, fill in Box L)</b>                          |                                     |                                     |
|   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| <b><u>Sale by retail of alcohol:</u> (if ticking yes, fill in Box M)</b>                                    |                                     |                                     |
|   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

In all cases complete boxes N, O and P

A

Plays Standard days and timings			Will the performance of a play take place indoors or outdoors or both:  (please tick)	Indoors				
				Outdoors				
				Both				
Day	Start	Finish	Please give further details here:					
Mon								
Tue								
Wed								
Thur						State any seasonal variations for performing plays:		
Fri								
Sat								
Sun								
<p><b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those above, please list:</b></p>								

**B**

<b>Films</b> Standard days and timings			<b>Will the exhibition of films take place indoors or outdoors or both:</b>  (please tick)	<b>Indoors</b>				
				<b>Outdoors</b>				
				<b>Both</b>				
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here:</b>					
<b>Mon</b>								
<b>Tue</b>								
<b>Wed</b>								
<b>Thur</b>						<b>State any seasonal variations for the exhibition of films:</b>		
<b>Fri</b>								
<b>Sat</b>								
<b>Sun</b>								
<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those above, please list:</b>  								

C

<b>Indoor sporting events Standard days and timings</b>			<b>Please give further details here:  Darts competitions.</b>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>		
<b>Mon</b>	<b>10.00</b>	<b>Midnight</b>		
<b>Tue</b>	<b>10.00</b>	<b>Midnight</b>		
<b>Wed</b>	<b>10.00</b>	<b>Midnight</b>		
<b>Thur</b>	<b>10.00</b>	<b>Midnight</b>		<b>State any seasonal variations for indoor sporting events:</b>
<b>Fri</b>	<b>10.00</b>	<b>Midnight</b>		
<b>Sat</b>	<b>10.00</b>	<b>Midnight</b>		
<b>Sun</b>	<b>10.00</b>	<b>Midnight</b>		
<b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those above, please list:</b>				



**D**

<b>Boxing or wrestling entertainment Standard days and timings</b>			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both:  (please tick)</b>	<b>Indoors</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>		<b>Outdoors</b>		
<b>Mon</b>			<b>Please give further details here:</b>	<b>Both</b>		
<b>Tue</b>						
<b>Wed</b>						
<b>Thur</b>				<b>State any seasonal variations for boxing or wrestling entertainment:</b>		
<b>Fri</b>						
<b>Sat</b>						
<b>Sun</b>						
<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those above, please list:</b>						



F

Recorded music Standard days and timings			Will the performance of recorded music take place indoors or outdoors or both:  (please tick)	Indoors				
				Outdoors				
				Both	✓			
Day	Start	Finish	Please give further details here:					
Mon	10.00	Midnight						
Tue	10.00	Midnight						
Wed	10.00	Midnight						
Thur	10.00	Midnight				State any seasonal variations for the playing of recorded music:		
Fri	10.00	Midnight						
Sat	10.00	Midnight						
Sun	10.00	Midnight						
<p><b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those above, please list:</b></p> <p><b>New Years Eve: 10.00 to 02.00 hours.</b></p>								

G

<b>Performance of dance</b> <b>Standard days and timings</b>			<b>Will the performance of dance take place indoors or outdoors or both:</b>  (please tick)	<b>Indoors</b>				
				<b>Outdoors</b>				
				<b>Both</b>	✓			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here:</b>					
<b>Mon</b>	<b>10.00</b>	<b>Midnight</b>						
<b>Tue</b>	<b>10.00</b>	<b>Midnight</b>						
<b>Wed</b>	<b>10.00</b>	<b>Midnight</b>						
<b>Thur</b>	<b>10.00</b>	<b>Midnight</b>				<b>State any seasonal variations for the performance of dance:</b>		
<b>Fri</b>	<b>10.00</b>	<b>Midnight</b>						
<b>Sat</b>	<b>10.00</b>	<b>Midnight</b>						
<b>Sun</b>	<b>10.00</b>	<b>Midnight</b>						
<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those above, please list:</b>								
New Years Eve: 10.00 to 02.00 hours.								

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b>			<b>Please give a description of the type of entertainment you will be providing:</b>		
<b>Standard days and timings</b>					
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Will this entertainment take place indoors or outdoors or both:</b>	<b>Indoors</b>	
<b>Mon</b>				<b>(please tick)</b>	<b>Outdoors</b>
			<b>Both</b>		
<b>Tue</b>			<b>Please give further details here:</b>		
<b>Wed</b>					
<b>Thur</b>					
<b>Fri</b>					
<b>Sat</b>					
<b>Sun</b>			<b>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those above, please list:</b>		

I

<b>Provision of facilities for making music</b>			<b>Please give a description of the facilities for making music you will be providing:</b>		
<b>Standard days and timings</b>					
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Will the facilities for making music take place indoors or outdoors or both:</b>  (please tick)	<b>Indoors</b>	
<b>Mon</b>	<b>10.00</b>	<b>Midnight</b>			<b>Outdoors</b>
				<b>Both</b>	<input checked="" type="checkbox"/>
<b>Tue</b>	<b>10.00</b>	<b>Midnight</b>	<b>Please give further details here:</b>		
<b>Wed</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Thur</b>	<b>10.00</b>	<b>Midnight</b>	<b>State any seasonal variations for the provision for making music:</b>		
<b>Fri</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Sat</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Sun</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those above, please list:</b>					
New Years Eve: 10.00 to 02.00 hours.					

J

<b>Provision of facilities for dancing</b>  <b>Standard days and timings</b>			<b>Will the facilities for dancing take place indoors or outdoors or both:</b>  (please tick)	Indoors	
				Outdoors	
				Both	✓
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here:</b>  Temporary dance floors will be set up as and when required.		
<b>Mon</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Tue</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Wed</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Thur</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Fri</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Sat</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Sun</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those above, please list:</b>  <b>New Years Eve: 10.00 to 02.00 hours.</b>					

K

<b>Provision of facilities for entertainment of a similar description to that falling within i or j</b> <b>Standard timings</b>			Please give a description of the type of entertainment facility you will be providing:		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Will the entertainment facilities take place indoors or outdoors or both:</b>  (please tick)	<b>Indoors</b>	
<b>Mon</b>				<b>Outdoors</b>	
				<b>Both</b>	
<b>Tue</b>			<b>Please give further details here:</b>		
<b>Wed</b>					
<b>Thur</b>					
<b>Fri</b>			<b>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within j or k:</b>		
<b>Sat</b>					
<b>Sun</b>					
<b>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within j or k at different times to those above, please list:</b>					





M

<b>Supply of alcohol</b>  <b>Standard days and timings</b>			<b>Will the sale of alcohol be for consumption:</b>  (please tick)	<b>On the premises</b>	
				<b>Off the premises</b>	
				<b>Both</b>	✓
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol:</b>  <b>Non-standard timings: Where you intend to use the premises at different times to those listed in the column on the left, please list:</b>  <u><b>SPORTING EVENTS:</b></u>  <b>The sale of alcohol to be permitted for the period of two hours ending 15 minutes before the start of the event and for a period of one hour starting 15 minutes after the event.</b>  <b>New Years Eve: 10.00 to 02.00 hours.</b>		
<b>Mon</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Tue</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Wed</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Thur</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Fri</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Sat</b>	<b>10.00</b>	<b>Midnight</b>			
<b>Sun</b>	<b>10.00</b>	<b>Midnight</b>			

N

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children:**

**None.**

O

<b>Hours premises are open to the public</b>			<b>State any seasonal variations:</b>
<b>Standard timings</b>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
<b>Mon</b>	<b>09.00</b>	<b>00.30</b>	
<b>Tue</b>	<b>09.00</b>	<b>00.30</b>	
<b>Wed</b>	<b>09.00</b>	<b>00.30</b>	
<b>Thur</b>	<b>09.00</b>	<b>00.30</b>	
<b>Fri</b>	<b>09.00</b>	<b>00.30</b>	
<b>Sat</b>	<b>09.00</b>	<b>00.30</b>	
<b>Sun</b>	<b>09.00</b>	<b>00.30</b>	

**Non-standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list:**

**New Years Eve: 09.00 to 02.30 hours.**

**Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking:**

**CONDITION TO BE REMOVED:**

**SPORTING EVENTS:**

**The sale of alcohol to be permitted in the following areas:**

**Bar area on the First Floor West Stand.  
Areas on the ground floor West Stand known as:  
Carlsberg Lounge (formerly Members Bar)  
Board Room  
Players Lounge  
Restaurant  
Shareholders Lounge  
Executive Lounge (formerly Sponsors Lounge)  
Club Room and Hospitality Box at the East Stand**

**for the period for 2 hours ending 15 minutes before the start of the event and for a period of 1 hour starting 15 minutes after the event.**

**ABOVE CONDITION TO BE REPLACED BY:**

**SPORTING EVENTS:**

**The sale of alcohol to be permitted within all areas covered by this premises licence for the period of 2 hours ending 15 minutes before the start of the event and for a period of 1 hour starting 15 minutes after the event.**

<p><b>I have enclosed the premises licence:</b></p> <p><b>I have enclosed the relevant part of the premises licence:</b></p> <p><b>If you have not ticked one of these boxes, please fill in reasons for not including the licence, or part of it below:</b></p>	<p><b>Please tick Yes</b></p> <p>✓ <input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p><b>Reasons why you have failed to enclose the premises licence or relevant part of premises licence:</b></p>	

**P** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives ( b, c, d, e )

Prior to holding a major event on the Premises Sixfields Stadium shall agree an event plan with Northamptonshire Police. Sixfields Stadium will ensure compliance with such an agreed event plan during the event in question.

Definition of a major event: “An event which has the potential for significant public nuisance to the wider community, increased risk of crime and disorder and carries a risk to public safety”

For each major event an Event Safety Plan (ESP) will be produced prior to the event. This plan will contain details relevant to the event with regards to the health and safety arrangements in place ie:

- Venue plan, identifying all site services and access points, location of event and areas that sell alcohol.
- Management Structure
- A contact sheet, including emergency contacts, on-duty staff etc
- Nature and styles of the event including crowd profile
- Capacity and expected attendance
- Event program - this will include how the show is stopped if there is a problem within the crowd.
- Crowd Management including security and stewarding plan indicating skill base and distribution of staff. Any reduction in the stewarding numbers following the event plan being published and or the event has started will only be with the consent of the police
- Emergency evacuation plan
- Extreme weather plan
- Fire risk assessment
- Risk Assessments
- Emergency procedures
- Medical plan
- Traffic Management
- Welfare and sanitation plan
- Entry, search and eviction policy
- Alcohol and drugs policy
- Lost child procedure

The ESP is a work in progress document and will be updated regularly right up to and including the event. The plan will be available on request.

For major events, local Council licensing officers and Northamptonshire Police will be given earliest notification of any major event. Where possible this will be 3 months notice. The major incident plan will be submitted to Northants Police 3 months prior to the event.

b) The prevention of crime and disorder:

Prior to any major event there will be a planning meeting held. Crowd safety, medical arrangements and emergency procedures are discussed. Minutes of these meetings are available to the emergency services and the local authorities on request.

a) Door Supervisors, Security and Stewarding

During events, there are SIA registered door staff located at each of the gates and where licensable activities are taking place. The number and location of these personnel is based on crowd numbers, activity areas and crowd profile.

All those who enter the estate have to pass through security. If there are any problems, security would be available to rapidly attend any incident to deal with the situation, or where applicable detain any person until the police arrive.

For major events Sixfields Stadium will provide a comprehensive security and stewarding plan detailing numbers of trained, SIA trained and competent security staff to manage public safety/order/drug/security/licensing/traffic issues/ejection.

The plan will also include supervision and management arrangements in respect of the SIA licensed security staff in licensed areas. This plan shall be agreed with the Northants Police.

Sixfields Stadium will appoint a Head of Security to be responsible for the effective security and stewarding of the event for licensed events. This person will be SIA trained.

SIA licensed security staff duties shall include:

- Extraction of injured/distressed persons from any barrier arrangement or other part of the licensed area.
- Initially dealing with any incident of alleged or witnessed child abuse and lost or stranded children or young persons within the licensed area.
- Ensuring security at entrances or exits.
- Carrying out fire patrols and extinguishing small fires as per the requirements of the fire risk assessment.
- Controlling vehicle parking and marshalling traffic/pedestrians.
- Investigate immediately any disturbance or incident, and take such action as deemed necessary.
- Undertake checks/searches for offensive weapons and illegal substances on entry, in accordance with the venues policies of zero tolerance and stop and search. Any illegal drugs or offensive weapons will be logged and taken to a secure location together with the alleged offender. There will be honesty boxes and public will first get the opportunity to dispose of any illegal substances or offensive weapons in that way first.
- Undertake patrols to deal with the unauthorised sale of alcohol within the licensed area. These guards will also be SIA trained.
- SIA registered security will carry out effective management of any disorder and/or public order issue by attempting to calm the situation down or by deployment of SIA trained staff to assist in breaking the situation up and removing the main sources of aggravation.



All stewards will be at least 18 years of age and shall wear high visibility work wear and shall be easily identifiable.

The Head of Security and the Sixfields Stadium Duty Manager will ensure that a senior supervisor is positioned adjacent to the performance stage for the entire duration of any live entertainment with the power to require the performer(s) to stop their performance forthwith. The performer or their representative shall be briefed on this requirement prior to the performance.

SIA licensed security staff shall receive suitable and sufficient training so they can efficiently and effectively ensure that public order/safety, including fire safety, is maintained so far as is reasonably practicable. These personnel shall be disciplined and be able to respond to volatile situations and be further trained in the extraction of persons from dense crowds.

SIA licensed security staff whose duties include the security and supervision of those areas of the venue that include access/exit gates, bars or the ejection of any individual from within the venue shall hold a Door Supervisors license issued by the SIA.

Any serious disturbance or other emergency within the licensed area, which cannot be dealt with by the Head of Security and SIA trained staff shall be reported at once to the Police.

Sufficient car parking Stewards will be available to supervise on site car/coach parking in order that all access roads within the licensed area are kept clear at all times.

#### b) CCTV and Communication

**CCTV will be installed at the premises. This will be in accordance with an Operational Requirement Assessment made in consultation with Northamptonshire Police**

We will put up notices advising that CCTV is installed on the premises so that they are clearly visible to the public within the Licensed Premises.

The CCTV data will be kept for at least 31 days following any licensable activity.

Security staff and Sixfields Stadium staff have radio communication at all times in all parts of the venue communications and all operators shall be competent in radio procedure. They also have mobile phone and landline phones available at all times.

#### c) Bottles and Glasses

For events that do not carry a degree of risk, glassware is provided but only in hospitality areas and never outside.

We discourage any consumption from glass bottles and where they are used, they are retained or disposed of within the premises.

No customers are admitted or permitted to leave the hospitality areas when carrying open or sealed bottles or glasses.

For outdoor bar units plastic cups are used to minimise any potential risk from possible broken glass.

For hospitality areas located within the main public concert areas then glass receptacles are not permitted.

Persons entering the large concert areas will not be permitted to bring any glass in to that area and a stop and search procedure is operated in that area.

Persons shall be prevented from leaving the premises with alcohol supplied in open containers.

d) Capacity Limits

We will ensure that the maximum occupancy of the Licensed Premises is agreed with Northamptonshire Police for every major event. Any promoter will also strictly adhere to this figure when the venue is hired out.

For all large events there will be additional toilets brought in to or near that area.

Sixfields Stadium will ensure that the maximum audience within the perimeter fence of the site at no times exceeds the agreed capacity.

e) Proof of Age Cards

All staff shall be aware of the law regarding the refusal of service to any person who is drunk or is underage. We ensure that any person selling or supplying alcoholic drinks under the authority of the personal license holder asks for photo ID proof of age where they have reason to suspect that the individual may be under the age of 21 years of age. Only photographic based forms of identification will be accepted as proof of age in respect of age restricted sales. These must be accredited to the PASS scheme or subsequent equivalent or passport, HM Forces ID card, driving license, national ID card.

As all events are ticketed, children under the age of 16 will be accompanied by adults.

f) Drinks Promotion

We do not promote any 2 for 1 or similar promotions or have any "Happy Hour" promotions on site.

Alcoholic drinks shall not be supplied in such a way that will enable persons to consume unlimited quantities of alcoholic drinks on payment of a single payment.

g) Prohibited Substances

Sixfields Stadium has a public Drugs policy that will deal with any drug related issues at the event.

The policy will reflect a zero tolerance to the criminal use of controlled drugs and drug related crime and will include all areas of the event.

There will be a positive intervention using a range of tactics, such as covert and overt patrols.

SIA staff will be trained in respect of drug recognition and effects in individuals and in dealing with drug related offences/incidents.

Prior to actually entering through the gates into the premises, ticket holders may be subject to a "stop and search" policy that will be implemented by SIA Licensed Door Supervisors.

Based on the crowd profile for a licensed event Sixfields Stadium will provide “honesty boxes” on the approach to the main entrance that will offer individuals the opportunity to voluntarily surrender any illegal substance they may be carrying. Sixfields Stadium will make the necessary arrangements to transfer the contents of the “honesty boxes” to the Police as per an agreed protocol.

h) Notices

We will ensure that any public information about crime and disorder issued are displayed at the request of the Local Authority or Northamptonshire Police  
Sixfields Stadium will facilitate crime reduction initiatives as proposed by the police

i) Prohibited Items

No person in possession of a ticket or a pass will be allowed to bring inside the perimeter fence the following items:

- Personal fireworks/pyrotechnics/Class 1 laser equipment (pens).
- Offensive weapons.

Illegal Drugs

No animals shall be admitted unless they are “guide/assistance” dogs or dogs used by the Head of Security or any police dog searches.

j) Lighting

Floodlights cover the main internal areas of the event arena and car parking facilities. If there is concern about safety i.e. the event runs in to the hours of darkness then additional lighting will be bought in to make sure that people can move around the venue safely and return to either the campsites or their vehicle.

### **c) Public safety:**

The public's safety is the priority of the venue and as such we abide by Health & Safety legislation specifically related to Venues and Events as a minimum. Sixfields Stadium employs a full time Health and Safety Manager.

The emergency services are notified about the events and if applicable as identified as part of a risk assessment attend in order to maintain public safety as a priority.

Risk assessments are carried out to ensure the safety of the public and to ensure that staff and contractors are operating in a safe way. The venue's representatives also have regular contact with the emergency services/ Local Authority in order to review any structure and fire procedures to ensure that all safety is constantly reviewed and checked.

Additionally the prevention methods on the original methods are still applicable:

#### a) Escape Routes

We will ensure that escape routes and exits, including external exits, are maintained to ensure that are not obstructed, in good order, non-slippery and even surfaces, free of trip hazards and clearly defined. Health and Safety staff are on call 24 hours a day during all events and there is always a Sixfield Stadium duty manager on site during any event.

We ensure where chairs and tables are provided internal gangways are kept unobstructed.

We ensure that all edges of the treads of steps and stairways are maintained so as to be conspicuous.

Where events are outside we will ensure that no vehicles block the entrances/exits to the concert sites. We will also ensure that there is access at all times to all areas for emergency vehicles.

There will be a 'blue route' so that emergency vehicles can access all parts of the venue. On arrival at the venue any emergency vehicle will be escorted to the required location.

#### b) Safety Checks

Safety checks are carried out by the Sixfield Stadium Duty Manager and also the event Health and Safety staff before admission to the public, member or guests to ensure that the building/structure and anything installed for the function, present no hazard.

#### c) Fire Action Notices

The event and Safety staff ensure that in all buildings/structures that there are notices dealing the action to be taken in event of fire or other emergencies prominently displayed and protected from damage and deterioration.

#### d) Outbreaks of Fire

All the large hospitality structures on site have a fire risk assessment carried out on an annual basis. All permanent buildings are fitted with a fire alarm and automatic fire detection where identified as part of a fire risk assessment for raising the alarm.

e) Access for Emergency Vehicles

An emergency access route will be identified for all licensable events and this will be included in the ESP. Access for Emergency Vehicles is kept clear and free from obstruction.

f) Disabled People

We ensure that when disabled people are present, adequate arrangements exist to enable a safe evacuation in the event of an emergency and that patrons are made aware of these arrangements. In the concert areas there will be a separate viewing area set aside for wheelchair guests.

g) First Aid

For our large scale events there will be a medical plan in place. This is completed prior to the event by Sixfield Stadium medical and safety staff. Any medical team will be located across the venue and in particular higher risk areas ie where there are large numbers of the public ie the concert areas and where quick access/egress could be difficult.

h) Lighting

In the absence of adequate daylight we ensure that lighting in any area is accessible to the public and fully operational.

Any fire safety signs will be adequately illuminated and that where applicable emergency lighting is checked before admission to the public.

**d) The prevention of public nuisance:**

These are all ongoing activities in order to ensure that any issues of public nuisance are addressed.

a) Noise

The premises license holder will ensure that the noise management plan is strictly adhered to at all times. The noise levels will be monitored throughout the event and in particular 1 meter from any noise sensitive dwellings to ensure that these noise levels are met. During a music event a member of staff will drive around the local area to ensure that the music levels are acceptable.

Prominent, clear notices shall be displayed requesting that customers respect the needs of local residents and leave the premises and the area quietly.

(b) Traffic Management

Due to the size and design of the venue Sixfields Stadium will prepare and implement a comprehensive traffic management plan that addresses the following when the expected attendance for a licensable activity exceeds 10,000:

- Access, egress and parking of public vehicles to the site
- Use and management of public transport, including taxis and coaches
- Pedestrian access and egress
- Emergency access route, both on and off site (blue route)
- All road closures / temporary traffic lights / signage / etc.
- Footpath and bridle path closures
- Stewarding and Marshalling arrangements
- Arrangements for the management of vehicles such as visitors, artists, staff, local residents
- Contingency arrangements e.g. breakdowns

The contents of the Traffic Management Plan shall be agreed with the Police prior to the event and any changes to the plan made following it's submission to the Police shall be agreed with them.

c) Litter and Waste

Sixfield Stadium Staff take responsibility for the disposal of waste around the premises and make provision for the emptying of litterbins and removal of all waste. The car parks and exterior land is also regularly checked to make sure litter is not an issue in these areas.

**e) The protection of children from harm:**

The venue has a lost child procedure that is followed at public events in order to maintain the safety of children and vulnerable people on site. This procedure has been devised in conjunction with the emergency services and best practice. Additionally the staff who look after lost children are all CRB checked. All security staff in licensed areas are CRB checked to the SIA requirement and hold SIA badges.

Additionally the venue has secure fencing around it's perimeter which enables security to respond immediately should a child become separate from it's family.

a) General

We carry out proof of age checks where we believe someone may be under age. Where events are ticketed, children may be admitted where accompanied by an adult. No person under the age of 16 is admitted without an adult.

b) Access of Children to areas licensed for the sale of alcohol

We will require that children under the age of 16 are accompanied by adults. Unaccompanied children under the age of 16 will not be allowed in the bar areas. Under no circumstances will children have access to any adult entertainment on site. Where there is any doubt, proof of age will be required for such entertainment.

**Part B5 – Signatures:**

Signature of applicant or applicant’s solicitor or other duly authorised agent.

If signing on behalf of the applicant, please state in what capacity.

<p>Signature: <i>Alan B. Thompson</i></p> <p>Date: 18<sup>th</sup> April 2011.</p> <p>Capacity: Barrister and authorised agent.</p>
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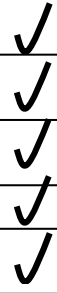
<p><b>Address for correspondence associated with this application (if different to the address above)</b></p>	
<p>Mr. A. B. Thompson, 41 Winston Close, Nether Heyford,</p>	
<p>Post town: Northampton</p>	<p>Post code: NN7 3JX.</p>

<p><b>TELEPHONE NUMBERS</b></p>	<p><b>Daytime:</b></p>	<p>01327 340482</p>
	<p><b>Evening:</b></p>	<p>01327 340482</p>
	<p><b>Mobile:</b></p>	<p>07963 335470</p>
<p><b>EMAIL ADDRESS:</b> abthompson@btconnect.com</p>		



**CHECKLIST:**

- **I have made or enclose payment of the fee:**
- **I have sent copies of this application and the plan to responsible authorities and others where applicable:**
- **I understand that I must now advertise my application:**
- **I have enclosed the premises licence or part of it:**
- **I understand that if I do not comply with the above requirements my application will be rejected:**



**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.**

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NORTHAMPTON BOROUGH COUNCIL

INTERNAL MEMORANDUM

From: Regulatory Services

To: Licensing Section, Guildhall

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20 April 2011

LICENSING ACT 2003 APPLICATION for Variation  
Northampton Town Football Club, Sixfields Stadium, Upton Way, Upton, Northampton, NN6 6QA

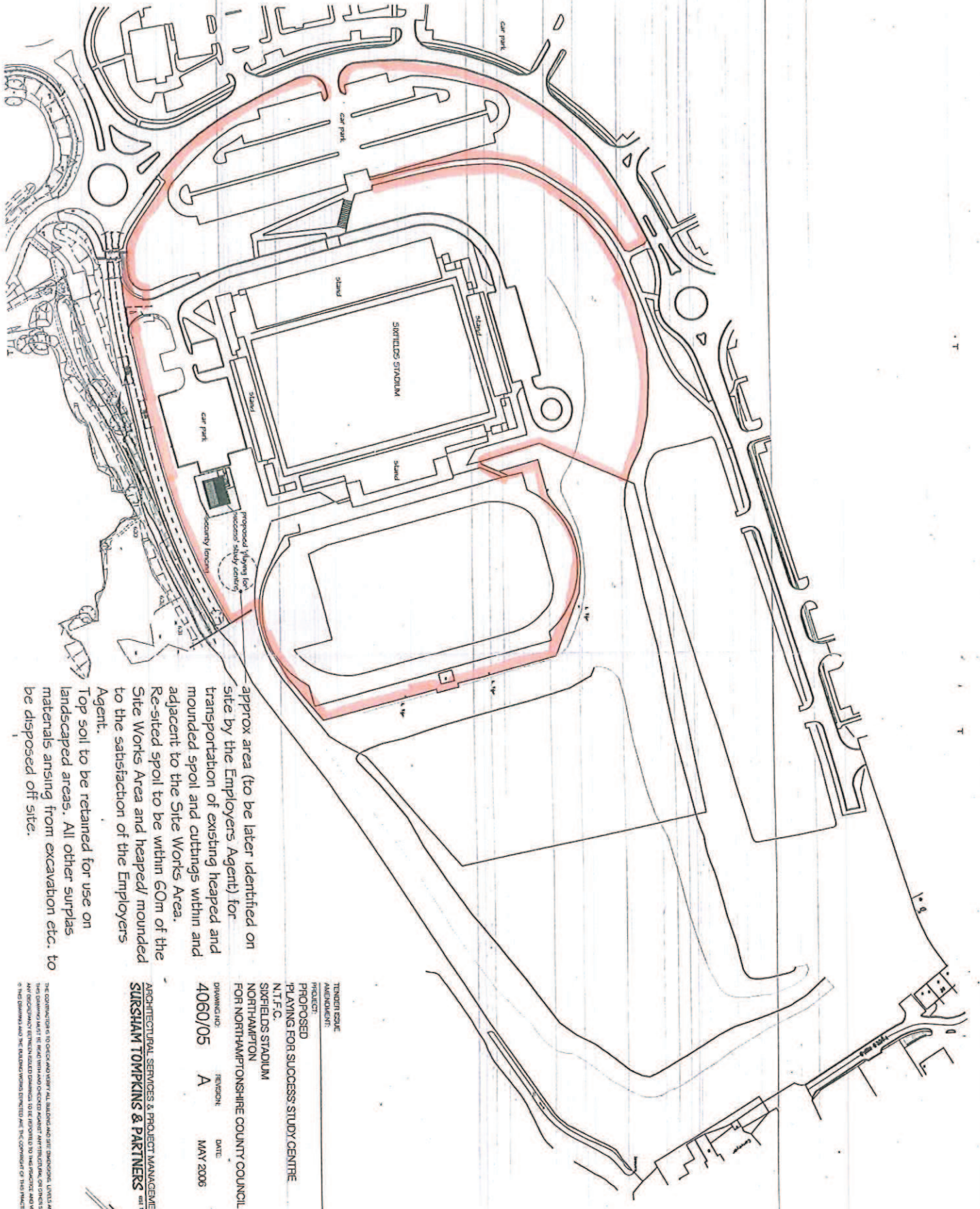
Regulatory Services has concerns about the measures for the prevention of public nuisance. Therefore, we would object to the application on the following grounds.

The variation to allow for recorded and live music in the outside area is likely to give rise to public nuisance. No proposals have been put forward with the application as to how it is intended to avoid this.

The applicant has been advised of the grounds of the objection and that we are prepared to try to resolve them informally.

P Mallard  
SEHO  
Regulatory Services

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approx area (to be later identified on site by the Employers Agent) for transportation of existing heaped and mounded spoil and cuttings within and adjacent to the Site Works Area. Re-sited spoil to be within 60m of the Site Works Area and heaped/ mounded to the satisfaction of the Employers Agent.  
 Top soil to be retained for use on landscaped areas. All other surplus materials arising from excavation etc. to be disposed off site.

TENDER CODE:  
 AMENDMENT:  
 PROJECT:  
 PROPOSED  
 PLAYING FOR SUCCESS STUDY CENTRE  
 N.T.F.C.  
 SIXFIELDS STADIUM  
 NORTHAMPTON  
 FOR NORTHAMPTONSHIRE COUNTY COUNCIL

25-05-2008  
 DATE:  
 DRAWING TITLE:  
 SITE LOCATION PLAN  
 (SHOWING SOUTHERN  
 DEVELOPMENT LINK ROAD  
 PRESENTLY UNDER  
 CONSTRUCTION)

DRAWING NO. 4060/05  
 REGION: A  
 DATE: MAY 2008

SCALE: 1:2000  
 DRAWN: SP/JSV  
 CHECKED: AS

ARCHITECTURAL SERVICES & PROJECT MANAGEMENT  
**SURSHAM TOMPKINS & PARTNERS**  
 1st and 2nd FLOOR

College Farm  
 Mount Ashby Road  
 Southampton  
 SO9 0BA  
 Telephone: 01703 64 85 66  
 Facsimile: 01703 64 85 62  
 E-mail: [sursham@stompkins.com](mailto:sursham@stompkins.com)  
[www.stompkins.com](http://www.stompkins.com)

THE CONTRACTOR IS TO CHECK AND VERIFY ALL BUILDING AND SITE DIMENSIONS, LEVELS AND DEPART INVERT LEVELS AND CONSTRUCTION FROM BOUNDARY POINTS. THE DRAWING IS TO BE READ WITH AND CHECKED AGAINST ALL RELEVANT AND OTHER PROJECT DRAWINGS FROM VARIOUS SITES. ANY DISCREPANCY BETWEEN RELATED DRAWINGS IS TO BE REPORTED TO THE CONTRACTOR IMMEDIATELY. THE CONTRACTOR IS TO BE RESPONSIBLE FOR THE ACCURACY OF THIS DRAWING AND MAY NOT BE RESPONSIBLE FOR ANY VARIATIONS/CONVERSIONS. © THE DRAWING AND THE RELATED INFORMATION IS THE PROPERTY OF SURSHAM TOMPKINS & PARTNERS.

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